



শেরেবাংলা কৃষি বিশ্ববিদ্যালয়
Sher-e-Bangla Agricultural University
Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh

Memo no: SAU/A/T-392/Admin./2023- 1890

Date: 11 -08-2026

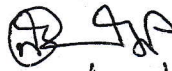
Office Order

The Sher-e-Bangla Agricultural University has granted Ex-Bangladesh leave (Earned Leave with full pay) to **Koushik Chakroborty**, Lecturer, Department of Aquatic Environment and Resource Management, Sher-e-Bangla Agricultural University, Dhaka-1207, Bangladesh, for a period of 08 (eight) days, i.e. from 15 August 2026 to 22 August 2026, for the purpose of participating in the "4th Annual USSEC Bangladesh Feed Formulation Workshop & The Aquaculture Roundtable Series (TARS) 2026", organized by the U.S. Soybean Export Council (USSEC) in Indonesia from 16 August 2026 to 20 August 2026. The following terms & conditions will be imposed for the travel:

Conditions:

- The Organizer will bear all expenses and charges related to this visit, and there will be no financial involvement of the government of Bangladesh or the University in this regard;
- He will draw his usual pay and allowances in local currency;
- After the visit, he will join his respective office.

This has the concurrence of the Vice-Chancellor of Sher-e-Bangla Agricultural University.


11/08/2026

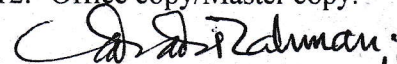
(Md. Nazrul Islam)
Registrar (Current Charge)
Phone: 02-44814006

Distributed to:

Koushik Chakroborty, Lecturer, Department of Aquatic Environment and Resource Management, SAU, Dhaka.

Copy forwarded for information/necessary action to:

- The High Commission/Embassy of Indonesia, Dhaka, Bangladesh.
- The Bangladesh High Commission/Embassy in Indonesia.
- Dean, Faculty of Fisheries and Marine Science, SAU, Dhaka.
- Chairman, Department of Aquatic Environment and Resource Management, SAU, Dhaka.
- Director (Finance & Accounts), SAU, Dhaka.
- Director (ICT Cell), SAU, Dhaka (for kind website upload).
- Controller of Examination, SAU, Dhaka.
- Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
- Deputy Registrar (Admin.)-1, SAU, Dhaka.
- Deputy Registrar/PS to VC, Office of the Vice Chancellor, SAU, Dhaka (for VC's kind information).
- PA to Pro-VC/Treasurer/Registrar, SAU, Dhaka (for kind information).
- Office copy/Master copy.


11.08.26
(Mehdee Mohay Men-Ur Rahman)
Deputy Registrar, (Admin & Establishment-1)